

# SOP (SKID-STEER)

Authorised By: Ben Trager  
Rev 0 - 24/09/2025



<b>TASK</b>	Skid-steer: kubota SVL75-3   Maxduty SK403-JDT Dingo					
<b>HAZARDS</b>	Flying debris	<input type="checkbox"/>	Heat / cold	<input type="checkbox"/>	Electricity	<input type="checkbox"/>
	Cuts / laceration	<input type="checkbox"/>	Dust	<input type="checkbox"/>	Rollover	<input checked="" type="checkbox"/>
	Pinch / crush	<input checked="" type="checkbox"/>	Noise / vibration	<input checked="" type="checkbox"/>	Plant interaction	<input checked="" type="checkbox"/>
	High pressure	<input type="checkbox"/>	Other:	<input type="checkbox"/>	Chemical	<input type="checkbox"/>
<b>PPE REQUIRED</b>						

## PRE-START CHECKS

1. Walk around machine and inspect for wear, tear, or maintenance concerns.
2. Complete all pre-start check as per manufacturer's guidelines.
3. Ensure cabin controls, seat adjustment, and restraint systems are fully operational.

## SAFE OPERATING PROCEDURE

1. Ensure personnel are competent and authorised.
2. Ensure personnel are fit for duty and not impaired by drugs or alcohol.
3. Do not use a mobile phone while operating.
4. Always wear your seatbelt (where applicable).
5. Perform a test of the hydraulic functions including lift, tilt, and auxiliary hydraulics in a clear area.
6. Operate at a safe speed and maintain exclusion zones around people, powerlines, and other hazards (use spotters if necessary).
7. Beware of uneven or sloping ground and only operate the machine within its designed limits.
8. Use the skid-steer's bucket or attachment cautiously to load, move, or grade materials as required.

## POST-OPERATION PROCEDURE

1. Remove any debris from the bucket or other attachments used during operation.
2. Park the machine in a safe and designated area, lowering any equipped attachments to the ground.
3. Perform a visual inspection for new signs of wear or damage after use.
4. Shut down the engine and remove the keys to help prevent unauthorised access to the machine.
5. Record the machine's operational hours and any issues experienced during use in the appropriate logs.
6. Employ any necessary lockout/tagout procedures and ensure the skid-steer is secured from theft or vandalism.
7. Notify maintenance personnel of any problems noted during operation or apparent maintenance needs.

I \_\_\_\_\_ declare that I have read and understood the above SOP.

I can confirm that I am responsible and competent to operate this equipment in a safe manner and will not undertake any task/work outside my current scope of work and capabilities.

Operator's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_