

Benlin Homes TAKE 5



Inspection Description	Take 5 Site Inspection	Date
Trade		
Site Address		
Documents		

Item #	Inspection Item	Item Reference	Complaint (Yes/No)	Comments
1	Stop and think	Do I understand what I need to do?		
2	Stop and think	Have I reviewed and am familiar with the JSA/SWMS for this activity		
3	Stop and think	Do I have the correct PPE, Tools and equipment and MSDS for this activity		
4	Identify new hazards	Check for new hazards and or items not covered in the JSA/SWMS (Risk assess and note in comments)		
5	Control the hazards	Can I proceed safely?		

		CONSEQUENCE				
		Insignificant	Minor	Moderate	Major	Catastrophic
LIKELIHOOD	Almost Certain	Moderate	Moderate	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	High	Extreme
	Possible	Low	Moderate	Moderate	High	High
	Unlikely	Low	Low	Moderate	Moderate	High
	Rare	Low	Low	Moderate	Moderate	Moderate

Consequence Descriptors (Maximum Credible Impact to the person)	
Catastrophic	One or more fatalities, permanent severe disability or extensive injuries to several people
Major	Permanent or long term severe injury/disability/illness to one or more people, Lost time injuries > 10 days or lost time injuries < 10 days to several people
Moderate	Injury/illness resulting in > 5 days but < 10 days off work or medically treated injury to several people
Minor	Medical treatment for injury or illness resulting in > 5 days off work or first aid treatment to several people
Insignificant	First Aid treatment for minor injury or illness, no lost time

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Likelihood Descriptors (Must consider probability and frequency/exposure to task or event)		
Almost Certain	The event is expected to occur in most circumstances	More than once a year in our business / industry
Likely	The event will probably occur in most circumstances	Has happened in our business / industry most years/ Once a year
Possible	The event will occur at some time	History of casual occurrence in our business/industry, Once every 3 years
Unlikely	The event could occur at some time	Heard of in our business / industry, Once every 5 – 10 years
Rare	The event may only occur in exceptional circumstances	Highly unlikely in our business / industry, Once every 10 + years

Risk Assessment Information		
Cat 4	Extreme Risk	STOP WORK – Notify Directors, General Manager, Building Manager and Site Manager. Temporary actions to manage should be taken immediately. Permanent actions to manage defined and implemented within 48 Hrs of notification. Seek confirmation from Site Manager prior to recommending work after temporary actions are put in place.
Cat 3	High Risk	STOP WORK - Notify General Manager, Building Manager and Site Manager. Temporary actions to manage should be taken immediately. Permanent actions to manage defined and implemented within 48 Hrs of notification. Seek confirmation from Site Manager prior to recommending work if temporary actions tdo not reduce risk to at least Cat 2, Moderate Risk
Cat 2	Moderate Risk	Notify Building Manager and Construction Manager immediately/ Temporary corrective actions to manage should be taken immediately and permanent corrective actions to manage defined and implemented within 7 days
Cat 1	Low Risk	Site manage must take corrective action within a reasonable time

Inspection Items Actions

Item #	Action Type	Action Details	Priority	Completion Due Date	Responsible Person	Status